CODE-Appointed Trustee for the OECTA-Employee Life and Health Trust (ELHT) – Opportunity

CODE is seeking expressions of interest from individuals with working experience in English-language public district school boards, English-language separate district school boards and/or school authorities who wish to serve as a CODE-appointed OECTA-ELHT Trustee for an initial three-year term. Interested individuals should have ongoing and/or recent expertise and experience in finance and reporting, gained through professional experience in the public education sector, and expertise in one or both of the following categories:

- Accounting and Finance – A designated CPA, CA, with practical experience and knowledge of internal controls, accounting methods, capitalization, financing, investing, reporting, and audit and control environment;

- Benefits Plan Expertise – Knowledge of plan design, actuarial methodologies and assumptions, along with an understanding of the trends and key issues shaping the industry.

Additionally, candidates should possess the following attributes:

- Integrity & Ethics
- Business Acumen
- Problem Solving and Analysis
- Sound Judgment
- Interpersonal Communication
- Team Effectiveness
- Independent Thinker

Candidates should not be in receipt of benefits from the OECTA-ELHT. Individuals interested in this role should email their name and details of their qualifications to Kathy Sanford at kathy@ontariodirectors.ca. The deadline for application is 5:00 p.m. on November 6, 2026. All information will be treated in strictest confidence. Selected applicants will be invited to participate in an interview held by video conference. Thank you in advance for your interest and your willingness to serve and represent our member school boards and school authorities in this endeavour. We thank all applicants for their interest in serving in this capacity. Only applicants selected for an interview will be contacted.

CODE is committed to fostering inclusive leadership and ensuring that diverse perspectives and experiences are represented in its work. Individuals from equity-deserving groups who bring the qualifications, expertise, and experience relevant to this appointment are encouraged to express their interest.

The **Employee Life and Health Trusts: An Introduction for ELHT Trustees Appointed by CODE/**CEA Handbook is available upon request. For further information please contact alison@ontariodirectors.ca. If you require accommodation at any phase of the recruitment process, please contact kathy@ontariodirectors.ca

Thank you