



Director of Education

A rewarding career move for an innovative, collaborative, and engaging leader who is committed to public education and lifelong learning and welcomes the opportunity to lead a school board that is committed to the success of every student in a culture of excellence.

About the Board

Lakehead District School Board, one of 31 English-language public boards in Ontario, administers the schools within the Thunder Bay area, which comprise 22 elementary and three secondary schools, and one adult education centre. With a total enrolment of over 10,000 students, the Board employs nearly 2,000 staff members, including more than 840 teaching staff. Lakehead District School Board educates, encourages, and supports all students to develop a passion for learning, set high personal standards, and become active members of the community. As **Director of Education**, you will play a pivotal role in meeting these goals while creating a strong, vibrant Board.

About the Role

Reporting directly to the Board of Trustees, through the Chair, you will act as Chief Education Officer, Chief Executive Officer, and Secretary of the Board of Lakehead District School Board. In this multi-faceted senior role, you will be accountable, through Statute, to the Minister of Education for the organization and operation of the district, including board relations and policy/governance, educational leadership and student success, fiscal responsibility and integrity, human resources, strategic & operational planning & execution, organization management, communications and community relations, risk management and profile and relationship-building.

Your commitment to public education in general, and Lakehead District School Board in particular, will be evident as you maintain ongoing, open communication with students, parents/guardians, staff, and trustees, and encourage them to work as a team to best meet the needs of all students.

As Director of Education, you will establish and maintain positive working relationships with the Board of Trustees, and provide leadership in developing Board policies, and in effective governance and decision-making. This will include developing, enhancing, and implementing procedures and processes to ensure effective Board management. Constantly striving for excellence in education and learning experiences that are both challenging and relevant, you will work closely with staff at all levels to ensure that the Board achieves success for all students, while ensuring continuous system improvement and learning innovation to enable an organization and a culture defined by excellence.

As can be expected of a mandate like this, you will ensure the fiscal management of the Board in accordance with the terms and conditions of all funding received and work collaboratively with the Board and senior business officials to ensure overall financial accountability, integrity, and sustainability. You will also be accountable for providing sound advice to the Board to mitigate or address real or potential risks, directing the Strategic Planning Process in concert with the Board, implementing the Strategic and Operating Plans, and ensuring compliance with all legal, Ministerial and Board mandates and timelines.

A recognized relationship builder and facilitator with skills in mediation and Union relations, you will assume overall responsibility for personnel-related issues, including collective bargaining in consultation with the Board, and ensure human resources development system-wide, and strong performance management and effectiveness of the senior team and staff at all levels. You will not only work to build

and enhance the profile of Lakehead District School Board with government, key community partners and stakeholders by building effective, positive relationships and partnerships, but also inspire others to champion the vision and mission of Lakehead District School Board.

About the Candidate

A persuasive communicator, internally and externally, you have the ability to listen and engage with trustees, educators, support staff, students, parents/guardians, and community leaders; lead and inspire a strong, cohesive, high-performing leadership team; and foster rich, inclusive, and caring work cultures. With your experience working with Indigenous communities and agencies, and your commitment to Reconciliation, you welcome the opportunity to address the needs of Indigenous students and communities focused on student success and well-being.

This mandate calls for a highly skilled administrator and educator with a valid Ontario Teaching Certificate, and a master's degree, preferably in Education or a related field and several years of progressive leadership experience. As the next Director of Education, you will be recognized for your ability to manage evidence and research-based change and to innovate in education with a focus on continuous improvement of student learning and well-being. Given the location in which Lakehead District School Board operates, you're committed to live and work in northern and rural communities.

To apply to this challenging senior leadership role in public education, submit your application to **Phelps** at careers@phelpsgroup.ca, **specifying the job title in the subject line of your e-mail.**

Application deadline: **May 16, 2022**

PHELPS GROUP

1113 Jade Court, Suite 103, Thunder Bay, ON P7B 6M7

401 Bay Street, Suite 1400, Toronto, ON M5H 2Y4

Phone: 416 364 6229

Lakehead District School Board is committed to equity in employment. We provide accommodations for individuals with disabilities at any point throughout the recruitment process, in accordance with the Accessibility for Ontarians with Disabilities Act. If you require accommodation, please contact Human Resources so that appropriate arrangements may be made.