

Exceptions

COMMUNICATION PROTOCOL FOR ABRUPT CHANGES IN IBI

Approximate Timeline	Action Items	Responsibility
<p>As soon as possible prior to abrupt changes in IBI and/or when full time attendance at school is expected</p>	<ol style="list-style-type: none"> 1. School board Special Education Co-ordinator notified by HANDS Senior Therapists. 2. School board Special Education Co-ordinator notifies Principal and Classroom Teacher. 3. A meeting of the Connections Committee is called for as soon as possible. 	<p>HANDS-Senior Therapist</p> <p>NNDSB - SE Coord.</p> <p>HANDS-Senior Therapist</p>
<p>If possible, 1 week prior to full time attendance at school</p>	<ol style="list-style-type: none"> 1. Available documentation (ABLLS-R, Psych. Assessment, ISP, Beh. Int. plan) shared with committee at meeting chaired by special education coordinator if available. 2. Realistic goals are recommended. 3. Multi-disciplinary Team Student profile - initiated and shared with school staff. 	<p>HANDS-Senior Therapist</p> <p>Committee</p> <p>NNDSB – SE Coord.</p>
<p>During full time attendance at school and as soon as possible after discharge</p>	<ol style="list-style-type: none"> 1. Feedback /support provided to Teacher 2. Strategies to support IEP goals provided to Teacher and other school staff (E.A.) 3. ABLLS-R/Discharge report and summary assessment prepared 4. Ongoing consultation and reports shared with school and parent 	<p>HANDS – ASD consultant</p> <p>HANDS – ASD consultant</p> <p>HANDS – Senior therapist</p> <p>HANDS – ASD consultant</p>