



Director Of Education and Secretary of The Board

About the Board

The Avon Maitland District School Board is located in beautiful Huron and Perth counties in Southwestern Ontario. We have over 30 elementary schools and nine secondary schools, including one that is fully online. We also have seven Centres for Employment and Learning who provide adult learning and employment services.

We support the development and learning of approximately 16,000 students. We are known for being innovative and progressive and our small size allows our new ideas to come to life as we focus on literacy, numeracy, setting our students up for success in all pathways, culturally-relevant programming, mental health and well-being, as well as leadership development.

Our inclusive learning environments integrate students with unique needs into classrooms with their peers. We connect newcomer families to services to help ease their transition, and ensure that any required equipment or technology is readily available for those that require it. The connection that our students experience in our schools enables them to express who they truly are, find their passion, pursue their dreams and be well prepared for their next step.

To learn more about the Avon Maitland District School Board, please click [HERE](#)

About the Role

The Director of Education and Secretary of the Board at Avon Maitland District School Board serves as the Chief Education Officer and Chief Executive Officer, reporting to the Board of Trustees and the Minister of Education. This individual oversees the organization's operations and delegates board authority to staff. Additionally, the Director advises the Board of Trustees and recommends strategies to ensure the board's mission and system goals are achieved.

Key Responsibilities

The Director of Education at the Avon Maitland District School Board plays a pivotal role in leading student and staff learning and well-being. With a keen focus on strategy, the Director establishes and nurtures strong relationships with schools and departments, aligning academic objectives with the Board's Strategic Plan. The Director of Education provides visionary leadership while ensuring compliance with Ministry regulations. This role involves comprehensive oversight of personnel matters and adherence to policy, legal, and ethical standards, while actively promoting an inclusive, bias-free environment. By driving the Strategic Plan, liaising with the Board of Trustees, and ensuring a pipeline of

leadership through succession planning, the Director plays a critical role in driving educational excellence and realizing the district's ambitious vision.

About the Candidate

Candidates for this role should have a Bachelor of Education (B.Ed.); a Master of Education (M.Ed.) or another related Masters, or a Ph.D. in Education would be assets but are not required. Preference will be given to those with significant teaching and/or leadership experience, preferably in elementary and secondary school settings. Leadership experience in roles such as Vice Principal, Principal, or Superintendent are required; experience in senior leadership roles and managing multiple departments is essential. Additionally, demonstrated financial acumen and/or real-world business experience is required for leading the financial and operational aspects of the school district.

This leader excels in effective communication and demonstrates empathy, adeptly addressing diverse needs and fostering meaningful dialogue. The Director's innovative problem-solving, integrity, and strong ethical standards guide decision making. The candidate possesses exemplary leadership and management skills, is community-oriented, and collaborates effectively with stakeholders. With a deep understanding of educational issues and trends, the Director is flexible, open to new ideas, and committed to diversity, equity and inclusion. Visible and approachable, the candidate will build trust within the community. A visionary and strategic approach is coupled with a focus on empowering and supporting staff, driving organizational success.

Knowledge of rural education is an asset. The candidate should have experience in labor relations as well as a background in strategic planning and budget management.

Required are strong communication and interpersonal skills and a motivational leadership style. Familiarity with educational policy, innovative instructional practices, and integration of technology to transform education is vital. The candidate should also possess financial acumen and be capable of informing and implementing critical budget decisions.

To apply to this role in public education, submit your application to **Phelps** by clicking [HERE](#)

Application deadline: **February 29, 2024.**



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