
The Council of Ontario Directors of Education invites applications for the position of:

Executive Director

The Council of Ontario Directors of Education, representing the directors of education of the 72 publicly funded district school boards of Ontario, is seeking an experienced and skilled leader to serve as Executive Director beginning July 1, 2019.

CODE is a not-for-profit organization founded in 1990 providing directors of education with a common voice working with the Ministry of Education to advise and strategize on issues of program and operations affecting the delivery of education in Ontario.

The Executive Director will work with the CODE Executive to:

- provide overall leadership and coordination of CODE,
- work collaboratively with education partners and the Ministry of Education to support publicly funded education;
- provide advice and support to directors of education.
- fulfill all duties as articulated in Article 5.3 of the CODE Constitution (ontariodirectors.ca)

Applicants should have the experience of having served as a Director of Education in Ontario. To function effectively, the successful candidate will have proven communication skills, exemplary interpersonal assets, demonstrated knowledge of the workings of the Ministry of Education and ability to work within the political framework of Ministry and district school boards, and the capacity to organize provincial events and work with limited office assistance. Proficiency in French is considered an asset.

The contract for this position is for two (2) year term commencing July 1, 2019 with possible renewal through agreement with the CODE Executive.

The commitment required of the position is 50% of a typical Director workload. An appropriate compensation package will be determined by the CODE Executive. This is a contractual position and the successful applicant will not be an employee of the Council of Ontario Directors of Education. The contract will not include insurance benefits.

Applicants are asked to submit a cover letter noting three references and a resume outlining qualifications and experience for the position.

Applications are to be forwarded to Kathy Sanford, Kathy@ontariodirectors.ca by Friday, February 15, 2019 at 4:00 p.m.

Representing: