



# DIRECTOR OF EDUCATION AND SECRETARY TO THE BOARD

## Our Mission:

We are a Catholic School Board.

We serve our students, working with the home, parish and school community to:

Nurture a Christ-centred environment

Provide student-focused learning opportunities

Support the growth of the whole person.

## Our Vision:

“Faith and Learning... Celebrating the Journey”

[www.huronperthcatholic.ca](http://www.huronperthcatholic.ca)

The Huron-Perth Catholic District School Board invites applications for the position of Director of Education and Secretary to the Board, with duties commencing on or about April 1, 2019.

The Huron-Perth Catholic District School Board serves families within the counties of Huron and Perth with high standards for student achievement and an inclusive focus on well-being and stewardship. Our parishes, homes and schools collectively support the pastoral care of all persons to provide Catholic education that is rooted in faith and the gospels of Jesus Christ.

The successful candidate will be a Catholic leader who nurtures our community with demonstrated commitment to Catholic faith and a compassionate embrace for the wellness of all persons:

- Exemplary ability and leadership with teaching and learning strategies
- Collaborative and responsible approach to leadership and problem-solving
- Superior communication, interpersonal and executive management skills
- Sensitivity and respect for the history, strengths and diversity within the Board
- Ability to nurture an organization which is principled, collaborative and progressive
- Expertise to guide and support the Board of Trustees with governance, policy development and effective decision-making
- Thorough knowledge of school board operations and financial accountability
- Ability to build collective partnerships that promote the inclusive involvement of all members of our educational community

Candidates with Ontario Supervisory Officer qualifications and demonstrated success in senior leadership as a Supervisory Officer are invited to submit an application which must include: cover letter, detailed resume and proof of qualifications. Candidates must include written letters of support from three professional references. Candidates must also include a current pastoral reference from a Catholic priest with their application.

Written authorization to contact all references is to be included with the application in accordance with the Municipal Freedom of Information and Protection of Privacy Act.

Applications will be received until 4:30 pm on Wednesday, October 31, 2018, addressed to:

Karen McDowell, Executive Manager of Employee Relations  
Huron-Perth Catholic District School Board  
P.O. Box 70, 87 Mill Street, Dublin, Ontario N0K 1E0  
[kmcdowell@hpcdsb.ca](mailto:kmcdowell@hpcdsb.ca)

Amy Cronin  
Chair, Board of Trustees

Please note that only those applicants selected for an interview will be contacted. The Huron-Perth Catholic District School Board is committed to equity in employment and hiring practices. Persons with disabilities who require accommodations in the application or interview process should email a request to [HR@hpcdsb.ca](mailto:HR@hpcdsb.ca) prior to the posting closing date so that appropriate arrangements can be made.