



SUPERINTENDENT OF SCHOOLS/CEO LIVINGSTONE RANGE SCHOOL DIVISION No. 68

The Board of Trustees invites applications for the position of Superintendent/CEO for Livingstone Range School Division No. 68. Duties will commence at a mutually agreed date.

The Division

Livingstone Range School Division is a rural school division located in the southwestern corner of Alberta. The large geographical area includes portions of the Rocky Mountains, the foothills, and many farming communities in the prairies. The name is taken from the Livingstone mountain range within the Division.

Our 14 schools draw rural students from the communities of Nanton, Stavely, Claresholm, Granum, Fort Macleod, Pincher Creek, Lundbreck and Crowsnest Pass. Currently the Division serves Hutterian students in 13 colony schools; we also provide programming through three outreach/NAPI friendship centers and one virtual school. We are committed to providing a broad range of student learning experiences outside the classroom and are proud to provide an amazing place for students from around the world to study and learn.

Livingstone Range School Division employs approximately 228 teachers and 230 support staff, including secretaries, bus drivers, maintenance workers, educational assistants, custodians and others to deliver educational services to approximately 3400 FTE students. The annual operating budget for 2017-18 is approximately \$52,000,000.

Seven trustees were recently elected in three wards to serve students and to provide for the governing of the Division. The Board is committed to governance excellence.

Our vision statement “to be leaders in providing quality education to rural students in a dynamic learning environment” reflects both our greatest strength and primary challenge. Our goals are based on a continual commitment of building success for our students, and working in the community context is important to us.

The Division models and promotes a safe and caring environment of mutual respect within the education community. Accountability for excellence in student achievement is supported by the following behaviours:

- transparent and effective communication
- collaborative decision-making
- commitment to success and achievement
- recognition and celebration of accomplishments

The Region

The region boasts an extensive variety of year-round recreational opportunities and is a popular holiday destination. Strong and diverse cultural opportunities are provided throughout this rural area, which has ready access to major urban centres. Ranching, farming, logging, tourism, wind power, oil and natural gas provide a strong economic base for this area.

The Candidate

The successful candidate will qualify for an Alberta teaching certificate, hold a master’s degree, and have significant, successful, broad-based educational leadership experience, including work as a system and school-based administrator. Knowledge of current educational research, issues and trends, including Alberta’s transformation agenda and impending legislation, would also be an asset.

As an innovative and collaborative leader, you have a vision for vibrant rural education and are committed to building strong working relationships within the Division and with external partners; significant experience with diverse student populations would also be vital to your role as Superintendent.

The Board seeks a supportive, knowledgeable individual who is passionate about meeting student needs, with a strong focus on shared decision making, the capacity to develop leadership potential of others, and commitment to student achievement and success in all curricular areas.

More Information

www.lrsd.ca

www.claresholm.ca

www.albertasouthwest.com

The competition will remain open until a suitable candidate is found. Applications received prior to February 2, 2018 are assured careful consideration.

Applications

Email by February 2, 2018, a cover letter, curriculum vitae, and a list of at least five recent references to:

Mr. Jim Gibbons

Alberta School Boards Association

E: jgibbons@asba.ab.ca P: 403.507.9522



Livingstone Range
SCHOOL DIVISION NO. 68

LIVINGSTONE RANGE SCHOOL DIVISION NO. 68

SUPERINTENDENT OF SCHOOLS/CEO SEARCH

IDEAL CANDIDATE PROFILE

Education

- Master's degree as a minimum
- Must qualify for or hold teaching certification in the Province of Alberta
- Knowledgeable of current educational research, issues and trends, including Alberta's transformation agenda and impending legislation

Professional Experience

- Significant, successful, broad-based educational leadership experience, including work as a system and a school-based administrator
- Demonstrated strong classroom experience
- Significant, successful experience with diverse student populations
- Knowledgeable and supportive of First Nations, Métis and Inuit culture, education and issues

Student Focus

- Committed to meeting student needs first
- Ensures each student is provided with a safe, caring and inclusive learning environment
- Strong commitment to student achievement and success in all curricular areas
- Committed to providing a broad range of student learning experiences outside the classroom
- Continued support of international student programs

Rural Education

- A vision for vibrant rural education - commitment to diversity of programming in rural communities
- Understanding of and passionate about rural and small urban education issues

Leadership Style/Skills

- Is an ethical leader who demonstrates personal and corporate integrity
- Committed to a collaborative, transparent approach to decision-making processes
- A strong focus on shared decision making
- Navigates difficult issues and takes responsibility for decisions
- Models lifelong learning
- Demonstrates supportive teambuilding skills

Leadership Style/Skills (continued)

- Committed to building strong working relationships within the Division and with external partnerships
- Works collaboratively and has the ability to establish a positive working relationship and a “first team” approach with the Board of Trustees
- Committed to continuous improvement of self, others and the organization
- Capacity to develop leadership potential of others
- Maintains an effective process for staff growth, supervision and evaluation
- Ability to work effectively with other partners – local, regional and provincial
- Committed to innovative and visionary leadership building on current Division strengths
- Utilizes policy effectively to guide decision making
- Is politically astute and has the ability to work effectively with Alberta Education and other ministerial partners
- A proven innovator who has the courage to implement change and enables others to do so
- A good listener who seeks first to understand and is non-judgmental
- Capacity to facilitate strategic planning processes with appropriate stakeholder input
- Represents the Division in a positive, balanced and professional manner
- Ability to work with rural and small urban communities to support community goals
- Models a healthy balance between personal life and work

Fiscal/Organizational Management Skills

- Is knowledgeable and has an understanding of technology applications to enhance organization and learning effectiveness
- Strong oral and written communication skills
- Strengths in planning, delegating, time management, assignment of responsibilities and ensuring successful completion of tasks
- Displays knowledge of the policy process and an ability to facilitate the Board’s work regarding advocacy, governance and policy issues
- Ability to understand and optimize financial operations for maximum student learning

Communication/Community Engagement

- Clearly articulates and inspires a shared vision throughout the Division
- Demonstrates strong communication and facilitation skills, including public engagement
- Will seek out new opportunities for collaborative partnerships at local, provincial, national and international levels
- Is approachable and has the capability to work effectively with administrators, staff, parents and school councils within the community context