

# EDUCATION OFFICER

Division, Ministry of Education

3 Year Secondment

**Closing Date: Wed. May 17, 2017**

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Organization: Ministry of Education, Ontario Public Service  
Division: System Planning, Research and Innovation Division  
Position Title: **Education Officer (3 positions available)**  
Job Term: **Up to a 3 year secondment**  
Location: Toronto, Ontario  
Compensation Group: Association of Management, Administrative and Professional Crown Employees of Ontario  
Salary: Your current board salary  
Posting Status: Open Targeted  
Posting Date: Tuesday, May 2, 2017  
Closing Date: Wednesday, May 17, 2017

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The newly created System Planning, Research and Innovation Division in the Ministry of Education is committed to the advancement of *Achieving Excellence, a Renewed Vision for Education in Ontario*. This new division is intended to build capacity across the ministry for the ongoing use and reporting of research, evaluation and data for evidence-based decision making for policy and program development, and in leading innovative and responsive teaching and learning processes.

This posting is for an Education Officer to be part of the new Incubation and Design Branch. We are seeking an exemplary, creative and innovative educator with recent, extensive classroom experience along with a deep understanding of professional learning, effective pedagogy and the ability to recognize when students and educators are engaged in meaningful learning that makes an impact.

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Working as a team member you will:

- Provide expertise, leadership, innovation and support to the renewed goals for education:
  - Achieving Excellence
  - Ensuring Equity
  - Promoting Well-Being
  - Enhancing Public Confidence
- Be knowledgeable and experienced with current effective practices and research about learning, teaching and leading.
- Use current research to develop and implement innovative, “out of the box” teaching and learning opportunities that are scale-able to support student and educator learning and engagement.

## QUALIFICATIONS AND EXPERIENCE

The System Planning, Research and Innovation Division is seeking a candidate with exemplary knowledge, skills and experience as an education leader in an Ontario school system.

### MANDATORY REQUIREMENTS:

- you must be a member in good standing with the Ontario College of Teachers
- you must have at least 7 years of experience teaching in the Ontario publicly funded system
- you must have recognized experience implementing effective and innovative practices to support student achievement, equity and/or well-being
- you must have superior presentation and facilitation skills
- you are able to travel throughout Ontario

### COMMUNICATION SKILLS:

- you have excellent oral and written communication skills
- you practice reflective listening and questioning in a way that provokes thinking, engages partners in co-reflection and influences outcomes
- you demonstrate excellent presentation, facilitation and relationship building skills
- experience using technology to collaborate with colleagues and supporting educators provincially

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## EDUCATION RELATED KNOWLEDGE AND EXPERIENCE:

- you have teaching and leadership experience in Ontario elementary and secondary school and board settings
- you have a deep understanding of Ontario curriculum, integrating curriculum, instruction, assessment, and inclusive design, and have proven experience sharing your knowledge in a professional learning environment
- you have a deep knowledge of assessment for/as/of learning, pedagogical documentation, gap-closing, culturally responsive pedagogy, and personalization strategies
- you have facilitated both face-to-face and virtual professional learning sessions
- you have experience leading and supporting student well-being

## CONCEPTUAL, RESEARCH, ANALYTICAL AND STRATEGIC THINKING SKILLS:

- you make connections that support coherence and alignment of international, system and ministry priorities
- you think strategically and anticipate complex, large-scale issues and implications to support the development of effective and practical solutions
- you know and understand current educational research and innovative and promising practices in support of knowledge mobilization

## PLANNING AND IMPLEMENTATION LEADERSHIP SKILLS:

- you have thorough knowledge of education-related government policies and strategies and current issues and trends impacting student achievement and well-being
- you have highly effective time management, organization and coordination skills
- you have experience designing, creating, developing and implementing innovative projects
- you have superior planning skills and the ability to complete the project on time
- you demonstrate flexibility, adaptability and creative problem-solving skills
- you have experience in agile learning and working environments

## HOW TO APPLY

Please send your cover letter and resume in one document to Nadine Fok at [nadine.fok@ontario.ca](mailto:nadine.fok@ontario.ca) by the closing date. Your full name and the name of the Division should be included in the subject line.

If you require a disability related accommodation in order to participate in the recruitment process, please contact Nadine Fok at [nadine.fok@ontario.ca](mailto:nadine.fok@ontario.ca).

Thank you very much for your interest in this position. However, only those selected for further screening or an interview will be contacted.

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**The Ontario Public Service is an equal opportunity employer.  
We will accommodate your needs under the Ontario Human Rights Code.**