

EDUCATION OFFICER POSTING

Organization:	Ministry of Education, Ontario Public Service
Division:	Student Achievement Division
Branch:	Leadership, Collaboration and Governance
Position Title:	Education Officer
Job Term:	3 years (September 1, 2018 C August 31, 2021)
Location:	900 Bay Street, Toronto
Compensation Group:	Association of Management, Administrative and Professional Crown Employees of Ontario (AMAPCEO)
Salary:	\$70,538 - \$121,773 or your current board salary, whichever is highest
Posting Status:	Open Targeted
Closing Date:	January 22, 2018

The Student Achievement Division of the Ministry of Education is committed, in collaboration with district school boards, provincial educator associations and other partners, to the advancement of *Achieving Excellence, a Renewed Vision for Education in Ontario*.

As we move towards an approach where the Student Achievement Division supports educators and leaders from Early Years to Secondary Education, we are seeking candidates to join a team that supports school and system leaders in their efforts to improve student achievement, equity and well-being. This opportunity will appeal to educational professionals in Supervisory Officer leadership positions in boards and the Ontario College of Teachers.

Working as a team member you will:

- Inform the development and implementation of educational policies, programs, standards and initiatives related to leadership and governance practices in elementary and secondary education in Ontario through the perspective of school and board administration.
- Using the concepts in PPM 159, *Collaborative Professionalism*, work collaboratively with school boards to build alignment, coherence and understanding of Ministry of Education policies, programs, and Ministry and board research, resources and strategies in support of students and staff;
- Work collaboratively with various branches of the Ministry in support of the leadership learning goals of district school boards.

EDUCATION OFFICER POSTING

QUALIFICATIONS AND EXPERIENCE

The Student Achievement Division is seeking a candidate with exemplary knowledge, skills and experience as an education leader in the Ontario publicly-funded school system.

MANDATORY REQUIREMENTS:

- Supervisory Officer qualifications
- Member in good standing with the Ontario College of Teachers
- Minimum 7 years successful experience in the Ontario publicly funded school system
- Ability to travel throughout Ontario

COMMUNICATION SKILLS:

- Reflective listening, questioning and facilitation skills to provoke thinking and co-reflection leading to positive outcomes for all learners
- Excellent facilitation and relationship building skills in a collaborative professional learning environment
- Excellent oral and written communication skills

EDUCATION RELATED KNOWLEDGE AND EXPERIENCE:

- Thorough knowledge of the delivery of elementary and secondary education at the school and school board level acquired through direct employment as a Supervisory Officer in an Ontario school board
- Current or very recent experience working in boards on system-wide leadership development and governance activities
- Expert knowledge of strategies for working with principal, supervisory officer, directors of education, and trustee stakeholder) groups and directly-related associations to promote the leadership development for school and system leaders
- Established relationships with school and system leaders in order to facilitate dialogue with school boards in the development and implementation of leadership and governance initiatives
- Knowledge of public policy directions, Ontario's educational system/environment and stakeholders
- Ability to anticipate/absorb complex, large-scale issues and develop policy positions
- Strong relationship-management skills
- Excellent communication/ presentation/project-management skills
- Research, analytical, evaluation and interpretative skills
- Knowledge and experience in designing, co-planning, and facilitating effective professional learning in face-to-face and virtual settings
- Meaningful understanding of the principles of equity as they apply to leadership and learning coupled with an understanding of inclusive design
- Skilled use of data as means to understand and respond to educator professional learning needs
- Skillful use of technology for collaboration and the use of varied virtual learning platforms
- Fluency in French is an asset

EDUCATION OFFICER POSTING

CONCEPTUAL, RESEARCH, ANALYTICAL AND STRATEGIC THINKING SKILLS:

- Ability to make connections that support coherence and alignment of system and ministry priorities
- Strategic and integrative thinking skills and ability to anticipate complex, large-scale issues and implications to support the development of effective and practical solutions
- Knowledge and understanding of current educational research and promising practices in support of knowledge mobilization

LEADERSHIP SKILLS FOR PLANNING, IMPLEMENTATION AND MONITORING:

- Experience leading, influencing and implementing change processes and project management
- Thorough knowledge of education-related government policies and strategies, and current issues and trends impacting student achievement, well-being and equity
- Highly effective time management, organization and coordination skills
- Demonstrate flexibility and adaptability

HOW TO APPLY

Please combine your cover letter and resume in one document and ensure that your full name is in the title of the document. Please send to Bruce Drewett at Bruce.Drewett@ontario.ca by the closing date.

If you require a disability related accommodation in order to participate in the recruitment process, please indicate this when submitting your application.

Please note that commuting, moving and relocation expenses will not be covered by the Ministry.

The successful candidate will continue to be covered by the benefit plans and pension plan of their home board or the College, with the Ministry covering the employer costs of maintaining such coverage.

Thank you very much for your interest in this position. Only those selected for further screening or an interview will be contacted.

**The Ontario Public Service is an equal opportunity employer.
We will accommodate your needs under the Ontario Human Rights Code.**